

ARDLA Board Meeting

Minutes for

February 27, 2009, 2:00 p.m.

Members present: Valerie Wilson, Cathi Swan, Chris Robbins, Karen Liebhaber,
Max Kolstad, Bob Donaldson, Kristy Carter, Tonya McKinney

Members absent: Teresa Roebuck

The meeting was called to order at 2:07 p.m.

Agenda Item I: Approval of Minutes

No minutes were available for approval.

Agenda Item II: Treasurer's Report

No official treasurer's report was given; however, Chris explained that after checks for scholarship payments, the USDLA registration, and Valerie's airfare went out, ARDLA had \$26,518.90 in the bank. One registration invoice is still outstanding from the 2008 conference. Chris also reminded the members that ARDLA had no other money coming in until the 2009 conference.

Agenda Item III: Update on Website

Max said Chris Boyett had mentioned a hosting location at the Arkansas School for Math and Sciences. Costs were mentioned as was the possibility of hosting the website at ASU-Beebe. Ralph Malone had mentioned that the current provider's costs and rigidity when making website changes prompted the need for a new hosting location. Chris Robbins explained that updates to the website was going slowly, but Ralph told him that he was almost finished redesigning the website and had a new home for it.

Agenda Item IV: Committee Chairs

Valerie explained that she has accepted the president's position since Chris Boyett left. Karen Liebhaber has accepted the secretary position. All members listed on the agenda have agreed to serve as committee chairs.

A. Membership Committee—Tonya McKinney

Tonya has the membership list and would like to solicit members to the conference by doing professional development hours.

B. Conference Committee—Cathi Swann

No report

C. Publications Committee—Karen Liebhaber

Karen and her committee will develop an electronic conference flyer to be sent to K-12 and higher education listservs. Tonya and Cathi both said they knew of listservs to which the flyer would be helpful. Max suggested talking to Van Bridgeman at USDLA about advertising the conference on their events calendar.

D. Awards Committee—Teresa Roebuck

No report

E. Vendor Committee—Chris Robbins

No report

F. Professional Development Committee—Kristy Carter

Kristy said DIS has a site that lists all of the listservs in Arkansas: list.k12.ar.us. Kristy said she wanted to 1) establish new goals and define them for program development workshops for K-12 and higher, 2) make sure she has adequate representation on her committee, and 3) determine how to handle professional development at the conference and get more members. Max and Kristy discussed vendors who provided professional development. She said the committee needs to determine whether ARDLA will sponsor these workshops, how they will be advertised, and who will speak at them. She wants to create a formal proposal and give it to the board.

Agenda Item V: Committee Membership

Valerie asked if we wanted to solicit our own committee membership or if we wanted her to send a message out to the listserv. Each committee must have a minimum of three members. After discussion, it was agreed that all members must hold an ARDLA membership. Teresa said she already had her own committee created. Karen, Kristy, and Cathi all agreed that they wanted Valerie to send a message to the listserv. Valerie agreed.

Agenda Item V: Establishment of Special Committee: The Agency Committee

Valerie explained that the new special committee, the Agency Committee, is designed to get ARDLA more involved in areas in which it is not traditionally present. Valerie suggested calling the committee a special committee. After one year, if the board still thinks the committee is valuable, it could vote to make the Agency Committee a standing committee. For 2009, Max will chair this committee.

Max explained that he was made aware of the interdependence of agencies in education. By becoming more involved with these other agencies, ARDLA will become more legitimate to the agencies developing and bringing about change. The Agency Committee will be like an advising committee plus it will allow ARDLA to support other agencies' programs. The board agreed that members of the Agency Committee do not have to be ARDLA members.

The Agency Committee will report back to the board and have regular meetings. Max will suggest the members and send the slate to the board for approval.

Chris made the motion to approve, Karen seconded the motion, and the motion carried unanimously.

Agenda Item V: 2009 Conference

Valerie went over the duties of the committees.

Scholarships awards: should ARDLA recognize the winners at the conference? Max explained that it would be helpful if the application and award period were moved up so that the winner(s) could receive money before classes began. Bob said a video of the winner(s) could be shown at the conference. Valerie will discuss this with Teresa and Max will work with Teresa on verifying membership of her committee.

Max said a notification for presenters/submissions needs to be sent to the listserv. Karen suggested adding the solicitation to the newsletter. Bob said to set aside money for ads in Arkansas journals.

Agenda Item V: Face-to-face Meeting

Valerie wants a face-to-face meeting between the committee chairs, the board, and possibly even vendors. The face-to-face meeting will be held on April 15 from 10:00 to 1:00 at either the Ranch or the Co-op in Little Rock. The location will be announced at the next meeting.

The next meeting will be held on March 13 at 2:00 p.m. via phone conference. The meeting was adjourned at 3:11 p.m.